

## Job Announcement

**Position:** Community Advocate – Immigrant Rights  
**Salary:** DOE, excellent benefits  
**Hours:** 40 hrs/week  
**Deadline:** Open until filled



Chinese for Affirmative Action (CAA) is a 38-year-old civil rights organization advocating on behalf of vulnerable Asian and Pacific Americans (APA) and other underrepresented communities in San Francisco and statewide. CAA seeks a Community Advocate to lead and expand community education and outreach efforts focused on immigrant rights and language access rights for San Francisco's APA communities. The Community Advocate will represent CAA in the San Francisco Immigrant Legal & Education Network (SFILEN), a multicultural collaboration of fourteen immigrant rights organizations providing community education and immigration related legal services. This position will work in both CAA's Chinatown and Visitacion Valley offices.

### Job Responsibilities

The Community Advocate's primary responsibility is to work with SFILEN members to provide immigrants with resources to immigration related legal services as well as accurate and timely information about any changes to immigration laws and policies. The Community Advocate will also work closely with CAA's leadership development team, Visitacion Valley Parents Association (VVPA), to develop and implement community education and outreach strategies to ensure APA residents and community advocates are able to successfully access legal services available through SFILEN.

Specifically, the Community Advocate will:

- Work with SFILEN members to develop educational campaigns regarding changes to federal, state and local policies that will impact the immigrant community such as San Francisco's Sanctuary City Ordinance and Municipal Identification Initiative.
- Collaborate with SFILEN members to provide education and outreach to underserved and new immigrant populations.
- Coordinate with CAA's Director of Community Initiatives and VVPA's Outreach Team to establish a community outreach strategy to reach APA immigrants in underserved neighborhoods.
- Work with VVPA's Outreach Team to develop media resources and education materials that promote a progressive APA perspective on immigrant rights.
- Ensure new immigrants are aware of local public services and available community resources.

### Specific requirements include:

- Experience working with new immigrant communities;
- Experience developing and conducting workshops and trainings;
- Oral fluency in Cantonese and/or Mandarin;
- Excellent English writing and communication skills;
- Strong commitment to multiracial collaborations and social justice;
- Ability to work both independently and as part of a larger team;
- Experience working with limited-English proficient, low-income and/or immigrant families; and
- Willingness to work occasional evenings and weekends as needed in various San Francisco neighborhoods.

### Preferred qualifications:

- Written fluency in Chinese;
- Awareness of issues facing low-income neighborhoods in the Bay Area;
- Experience working with the ethnic media; and
- Access to a car and valid CA driver's license.

To apply, please send cover letter and resume to: Community Advocate – Immigrant Rights, CAA, 17 Walter U. Lum Place, San Francisco, CA 94108 or e-mail [employment@caasf.org](mailto:employment@caasf.org). For more information about CAA, visit [www.caasf.org](http://www.caasf.org).

**CAA is an equal opportunity employer. Women, people of color, and LGBTQ individuals encouraged to apply.**